

# St John the Baptist Church in Wales High School



The School Career Plan 2019-2020

## Opening statement

St John the Baptist High school is committed to providing our students with high quality, independent advice and guidance with regards to careers, further and higher education and future life choices.

Careers is important to our school for the following reasons:

- Ensure every pupil can progress into their chosen career path at the correct level whether that be in education, apprenticeships or employment.
- Develop skills in every pupil which will improve their career prospects.
- Create opportunities for all pupils.

We have recently begun a Welsh Government pilot scheme called 'The Gatsby Project'. The aim of this project is to improve careers provision throughout the key stages. The eight Gatsby Benchmarks are used as a framework for best practice around which we can build our own careers provision. The eight benchmarks are outlined below, and we will be working towards these over the coming years.

1. A stable careers programme
2. Learning from Career and Labour Market Information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of work places
7. Encounters with Further and Higher Education
8. Personal Guidance

## Our Covid response

This year the careers plan may look a little different as we have had to make changes that align with corona virus safety guidelines, whilst still providing pupils the guidance and support they need to inform decisions and plan their next steps.

Some of this year's resources will take place online rather than face to face. For example:

- Google Classrooms have been created where pupils can access new resources which are updated weekly. These may include links to hint and tip videos as well as virtual work experience programmes or careers fairs.

- Pupils will have opportunities to engage with employers and educational institutes online. This includes live streamed and pre-recorded workshops as well as information and discussion sessions, which may be used by subject teachers in school, or pupils and their carers to access from home.

It is important to acknowledge that provision may change as the year progresses, to fall in line with any alterations to school guidance and include new opportunities and resources as they present themselves.

## Careers leader details

St John's Careers Lead: Ceri Loveridge

St John's Careers Coordinator: *Hannah McCoy*

St John's Careers Coordinator contact details: [mccoyh1@hwbcymru.net](mailto:mccoyh1@hwbcymru.net)

St John's Independent Careers Advisor: *Lynne Davies*

St John's Independent Careers Advisor contact: [lynne.davies@careerswales.com](mailto:lynne.davies@careerswales.com)

## Business Ask

If you are a business and would like to support St John's school with our provision, please get in touch with us using the details above. We would love businesses to support us with the following:

- Mock interviews
- Careers Fairs
- Workshops
- Careers assembly talks

Year Group	Activity	Purpose & Impact	When and who?	Gatsby Benchmarks
KS3 & KS4	Careers Week	<p>Whole school careers week where pupils will receive one lesson in each department looking at how that subject links to careers and the real world. Pupils may also have external speakers deliver sessions virtually. Subjects may have workshops being delivered by external providers, such as the Science and Technology workshop delivered by RCT Education and training team</p> <p><b>Impact:</b> Pupils develop their transferable skills and look specifically at career paths that require that particular subject, improving their knowledge of future choices.</p>	<p>All teaching staff Careers Wales RCT Education, Employment and Training team.</p> <p>March 2020</p>	2, 3, 4, 5, 7
KS3 & KS4	Parent and Carer Information Talk	<p>After school information session delivered by RCT Education, Employment and Training team to give up to date information on the Labour Market in South Wales, as well as highlight different career pathways.</p> <p><b>Impact:</b> Parents and carers are more informed about career pathways and local labour market information.</p>	<p>RCT Education and training team.</p> <p>March 2020</p>	2, 3, 5, 8
Whole School	Independent careers interviews	<p>Unfortunately we are not able to offer ‘drop in’ careers appointments, but pupils are able to have interviews / online advice from the Careers Wales service.</p> <p><b>Impact:</b> Pupils have access to impartial and independent careers advice to make more informed decisions.</p>	<p>Careers Wales Advisor</p> <p>All year 20-21</p>	2, 3, 8
Whole School	External Speakers	<p>Departments are able to engage with external speakers, although this may now have to be done via online platforms and pre-recorded videos. Staff are able to use provisions such as the Education Business Exchange and RCT Education team to liaise with contacts and employers.</p> <p><b>Impact:</b> Pupils have contact with employers, allowing them to see the relevance of the skills they refine in school in the working world.</p>	<p>Careers Wales RCT Education, Employment and Training team.</p> <p>All year 20-21</p>	3, 4, 5

7	“My new school”	<p>Pupils review what makes you ‘you’, the new school and start developing their transferable study skills. They will reflect upon how best they learn and skills such as time management and resilience.</p> <p><b>Impact:</b> Pupils start to identify their own strengths, weaknesses and personality traits that will help them in future career decisions.</p>	<p>PSE lessons with class teacher</p> <p>Autumn Term</p>	2, 3,
8	“My Future”	<p>This topic looks at the link between personality and career options. The idea is to help pupils start to think about how skills and traits they have may help them on different career paths. Pupils research a variety of different career paths and any educational routes needed.</p> <p><b>Impact:</b> Pupils understand the link between personal attributes and future jobs. Pupils are more informed about potential career routes and qualifications.</p>	<p>PSE lessons with class teacher</p> <p>Spring term</p>	2, 3,
9	“Welcome to the real world”	<p>This topic looks at finance, education, work and skills.</p> <p><b>Impact:</b> Pupils learn about financial management skills and understand the link between education, work, time management and lifestyle.</p>	<p>PSE lessons with class teacher.</p> <p>Summer term</p>	2, 3,
9	Options Fortnight	<p>Year 9 pupils will take part in an options fortnight. During week one pupils will take part in an online ‘Making Choices’ workshop, parents will receive a recorded video on the options process, and pupils will have discussions with Curriculum Leaders. During week two pupils will have daily twenty minute sessions from a variety of external employers, such as the NHS, and case studies from entrepreneurs.</p> <p><b>Impact:</b> Pupils have contact with external employers and can ask meaningful questions about their subject choices and impacts on future employment.</p>	<p>Careers Wales/ RCT Education, Employment and Training team.</p> <p>December 2020</p>	2, 3, 5

9	Options Interviews	All year 9 have careers interviews with their Head of Year or members of SLT. Pupils are then referred to our Careers Wales advisor for independent interviews. <b>Impact:</b> Pupils receive guidance on how their options may impact future choices.	Head of Year 9, Senior Leadership team and Careers Wales Advisor  December 2020	2, 3, 4, 8
9	Taster Sessions	Year 9 have taster GCSE sessions in their options subjects. <b>Impact:</b> Pupils make more thoughtful decisions regarding their subject options.	Teaching staff  Autumn term	3, 4
10	Mock application forms and interviews	Pupils in year 10 have the opportunity to complete mock application forms. Although pupils may not be able to take part in one-to-one interviews they will have the opportunity to watch pre-recorded videos of good and bad interviews, and then practise some of these techniques themselves. <b>Impact:</b> Pupils can practise interview skills which will be important for future jobs, university applications etc. All pupils receive feedback on their interviews and written applications.	Careers Wales/ RCT Education, Employment and training team.  Summer term	2, 3, 4, 5
10	Careers Google Classroom	Pupils have a specific google classroom for careers based resources. Here pupils can enrol on virtual work experience programmes, find out how to produce a CV, find links for virtual industry talks etc. This is updated weekly. <b>Impact:</b> Pupils will have the opportunity to engage with external employers and institutions, as well as pick and choose the resources that they feel best suits them.	Careers Coordinator, External providers  All year 20-21	2, 3, 4, 5, 6, 7, 8
10	Work Experience	Pupils will have the opportunity to enrol on virtual work experience programmes via links on the careers google classroom.	External employers/ universities.  All year 20-21	4, 5, 6

		<b>Impact:</b> Pupils will reflect on their skills, what they have learnt, and take constructive feedback from their employers.		
11	Careers Google Classroom	Pupils have a specific google classroom for careers based resources. Here pupils can enrol on virtual work experience programmes, find out how to produce a CV, find links for virtual industry talks etc. This is updated weekly. <b>Impact:</b> Pupils will have the opportunity to engage with external employers and institutions, as well as pick and choose the resources that they feel best suits them.	Careers Coordinator, External employers etc  All year 20-21	2, 3, 4, 5, 6, 7, 8
11	Pupil interview	Pupils receive and interview with senior leadership to discuss future aspirations and post 16 destinations. Pupils are referred to Careers Advisor if needed. <b>Impact:</b> Pupils have support and guidance when making decisions on employment, A levels or training.	Senior Leadership team, Careers Wales advisor.	8, 3
6 <sup>th</sup> Form	Careers Google Classroom	Pupils have a specific google classroom for careers based resources. Here pupils can enrol on virtual work experience programmes, find out how to produce a CV, find links for virtual industry talks etc. There are many links for specific career paths, with a huge range of resources. This includes virtual University Careers Fairs, conferences and work experience. This is updated weekly. <b>Impact:</b> Pupils will have the opportunity to engage with external employers and institutions, as well as pick and choose the resources that they feel best suits them.	Careers Coordinator, external employers etc  All year 20-21	2, 3, 4, 5, 6, 7, 8
6 <sup>th</sup> Form	External speaker afternoon sessions	Sessions virtually from a range of career pathways. <b>Impact:</b> Sessions will then be organised throughout the year with employers/ trainers from those sectors to meet the specific needs of that year group.	Sixth Form Learning Managers and Careers Wales.  Throughout the year	3, 4, 5

6 <sup>th</sup> Form	Work Experience	<p>Pupils who complete their Welsh Bacc fulfil 30 hours of voluntary work in year 12. During this time pupils identify risks, complete a personal skills log and reflect on strengths.</p> <p>Pupils who do not complete the Welsh Bacc as part of their A level education are required to complete one week of work experience, with the support of work experience coordinator.</p> <p><b>Impact:</b> Pupils develop their skills set and experience which can be transferred to their future job roles.</p>	<p>Welsh Bacc teachers, employers, Work experience coordinator</p> <p>Throughout the year</p>	2, 3, 6
6 <sup>th</sup> Form	Mock application forms and interviews	<p>Pupils in the 6<sup>th</sup> form have the opportunity to complete mock application forms. Although pupils may not be able to take part in one-to-one interviews they will have the opportunity to watch pre-recorded videos of good and bad interviews, and then practise some of these techniques themselves.</p> <p><b>Impact:</b> Pupils can practise interview skills which will be important for future jobs, university applications etc. All pupils receive feedback on their interviews and written applications.</p>	<p>Careers Wales/ RCT Education, Employment and training team.</p> <p>Summer term</p>	2, 3, 4, 5